



# Buckmore Park Scout Campsite Archery Risk Assessment

HAZARD OBSERVED	RISK BEFORE CONTROL MEASURES	PERSONS AT RISK	CONTROL MEASURES	COMMENTS ACTIONS
<p>Equipment failure</p> <p>Faulty or Damaged Equipment</p>	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>All the equipment should be visually inspected immediately before use.</li> <li>All equipment should be subject to inspections both on a monthly and yearly basis.</li> <li>Faulty or Damaged equipment withdrawn.</li> </ul>	Faulty or damaged Equipment to be reported to management and withdrawn.
Improper Handling & use of Equipment	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>All persons should have adequate instruction and training in using the equipment for its intended purpose.</li> </ul>	Safety briefing to all Participants
Shot by an arrow	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>Safety information stated in the brief and reinforced throughout the session.</li> </ul>	Tie back long hair to prevent entanglement



<p><b>Shot by an arrow</b></p>	<p>Personal Injury</p>	<p>All Participating in Activity</p>	<ul style="list-style-type: none"> <li>• Safety command explained and reinforced throughout the session – “fast” or “stop” to be used.</li> <li>• Arrows only to be touched following the command “Fire When Ready” or “load”.</li> <li>• No one to load their bow until they are standing astride the firing line</li> <li>• Once a participant has shot all three arrows they are to sit down on the bench or retire from the firing line and await further instructions.</li> <li>• No one is to distract a person when they are in the act of loading an arrow or shooting.</li> </ul>	<p>Firing Line to be identified to all Participants</p> <p>Adequate instruction and training required</p> <p>Any person(s) nearby either fence line looking down the range the activity must be STOPPED IMMEDIATELY</p>
<p><b>Falling onto an arrow</b></p>	<p>Personal Injury</p>	<p>All Participating in Activity</p>	<ul style="list-style-type: none"> <li>• Participants warned not to run when carrying arrows.</li> <li>• Arrows to be carried with points safe – pointing to the ground.</li> </ul>	<p>Covered during Safety Briefing</p>
<p><b>Hit by falling target</b></p>	<p>Personal Injury</p>	<p>All Participating in Activity</p>	<ul style="list-style-type: none"> <li>• Participants to place their hand on the target prior to pulling out the arrow to anchor the target.</li> <li>• Difficult to reach or deeply embedded arrows to be withdrawn by staff only.</li> </ul>	<p>Covered during Safety Briefing</p>



<b>Hit by an arrow</b>	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>If more than one participant is shooting at a target only one collects their arrows at a time. Staff to organise when each participant approaches the target.</li> <li>Participants to be told to check behind them before pulling out their arrows</li> </ul>	<b>Covered during Safety Briefing</b>
<b>Running into an arrow</b>	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>When moving around the shooting area participants are not allowed to run at any time.</li> <li>Participants always approach the targets from the side or between never straight on</li> </ul>	<b>Covered during Safety Briefing</b>
<b>Conduct of participants whilst waiting to use range</b>	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>A responsible adult, who is not the staff member in charge of the activity, is responsible for the supervision of the participants when they are not directly engaged on the activity.</li> </ul>	<b>The supervision of young people at all times</b>
<b>Strained joints</b>	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>Bows with appropriate draw strengths to be used for Participants</li> </ul>	<b>Covered during Safety Briefing</b>
<b>Sore fingers</b>	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>Finger tabs not currently available. (this will be looked at and reviewed throughout this coming season)</li> </ul>	<b>Personal Protective Equipment</b>



<b>Hit by bow string</b>	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>• Arm guards on the inner forearm of the hand holding the bow are available for all participants if required</li> </ul>	<b>Personal Protective Equipment to be worn</b>
<b>Minor Cuts and abrasions</b>	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>• Qualified First Aider should be present throughout the activity</li> <li>• A First Aid kit is on site during this activity</li> </ul>	<b>Check first aid certificates current.</b>
<b>Weather Conditions</b>	Personal Injury	All Participating in Activity	<ul style="list-style-type: none"> <li>• Activity leader will assess the weather risk before and during the session and their decision on the abandonment of the session is final</li> </ul>	
<b>Manual Handling</b> <b>Lifting Heavy or Awkwardly Shaped Objects</b>	Personal Injuries Muscle & Back Strain Sprain & Strain	Leaders & Adult Helpers	<ul style="list-style-type: none"> <li>• Ensure equipment e.g. Trolleys are used where appropriate. Use of PPE (Personal Protective Equipment)</li> <li>• Ask for help from others, work within your physical limits</li> <li>• Consider the working environment – nature of the terrain</li> <li>• Adjust load so easier to carry (for example split load up and carry in smaller weights)</li> </ul>	<b>Remember one's physical limits</b>